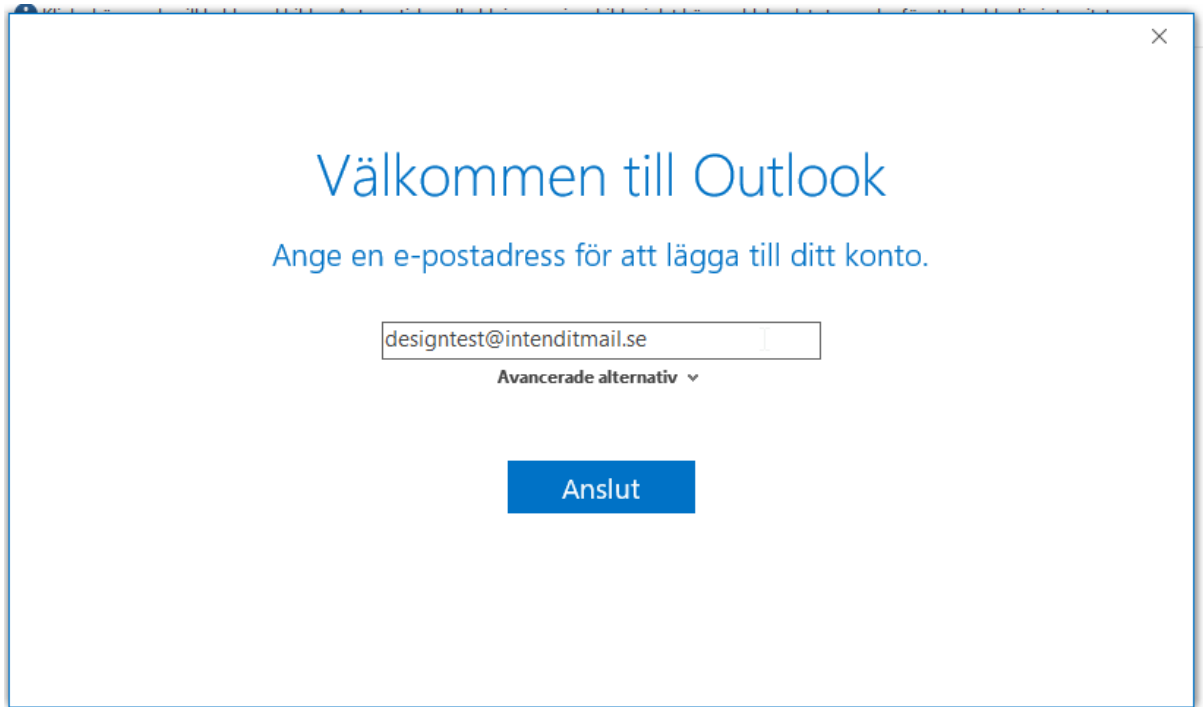


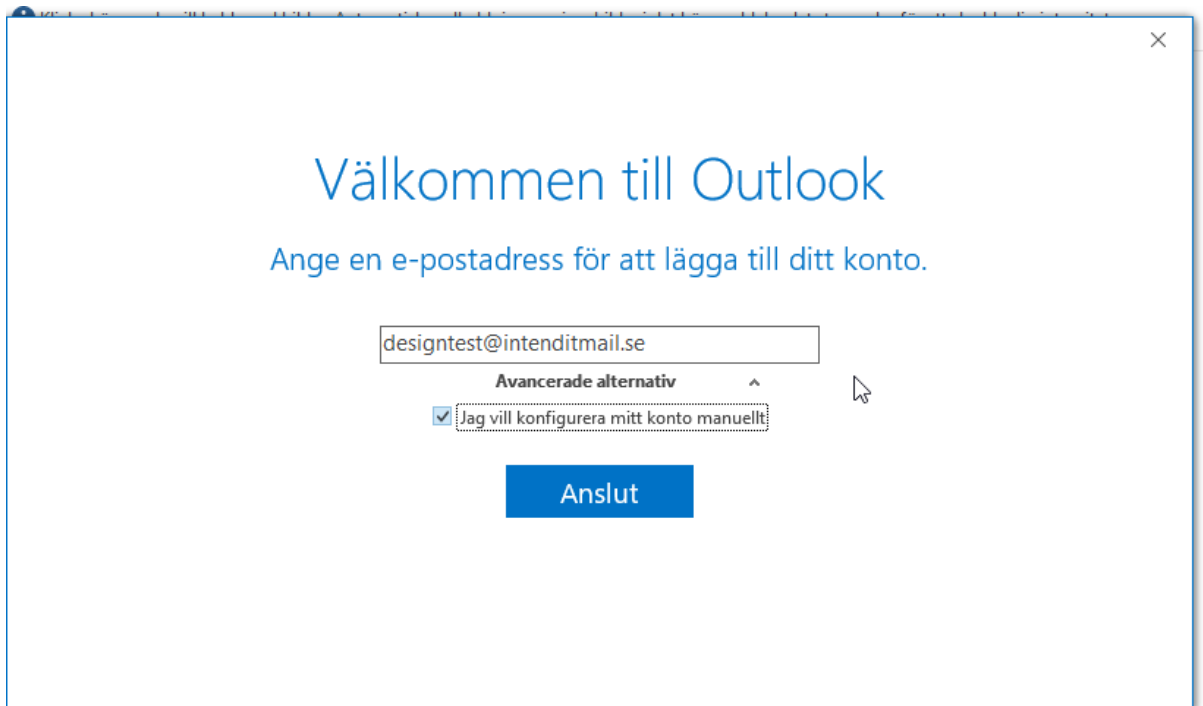
# Guide for Outlook 2016

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1. First when you open up Outlook it'll give you this view.



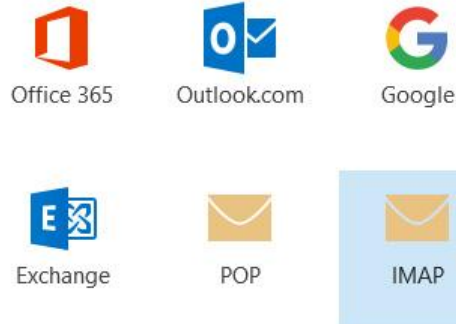
2. Press the text Advanced options / Avancerade Alternativ and check "I want to manually configure my account" / "Jag vill konfigurera mitt konto manuellt"



3. Once upon the next page, press the option called IMAP



## Välj kontotyp



4. This next step is where you configure your account to our servers, so follow closely. where it says Inkommande E-post / Incoming E-mail server you need to input the following. **post.intendit.se** and use the port **993**. You also have to change the Encryption type to **SSL**

For outgoing e-mail / Utgående E-post you have to do the same. You need to enter the following in the server field: **post.intendit.se** and use the **STARTTLS** Encryption method with the port **25**



## IMAP-kontoinställningar för [designctest@intenditmail.se](mailto:designctest@intenditmail.se)

[\(Inte du?\)](#)

### Inkommande e-post

Server  Port

Krypteringsmetod

Kräv säker lösenordsautentisering (SPA) vid inloggning

### Utgående e-post

Server  Port

Krypteringsmetod

Kräv säker lösenordsautentisering (SPA) vid inloggning

[Nästa](#)

5. Now press next and go forth to the last step of this guide. You now have to enter your password.



Ange lösenord för [designtest@intenditmail.se](mailto:designtest@intenditmail.se)

Anslut

6. And now your account is ready to be used.



Lägger till [designtest@intenditmail.se](mailto:designtest@intenditmail.se)  
Kontokonfigurationen är klar

OK

Installera Outlook Mobile på min telefon också